

## ¡Buen Viaje! Interactive Chalkboard READ ME

Welcome to Interactive Chalkboard! This versatile multimedia teaching resource is designed for teacher and student use. In order to use all the features of Interactive Chalkboard you will need Microsoft PowerPoint® 2001 (or above) on your computer. If you do not have Microsoft PowerPoint® 2001 (or above), you can view the slides through the PowerPoint® viewer that is included on this disk.

Teachers can use Interactive Chalkboard to:

- present chapters of the book to students with audio and video
- review vocabulary and grammar
- provide students with Foldables™ Study Guides by Dinah Zike
- provide extra practice and assessment for vocabulary, grammar, reading comprehension, and listening comprehension
- create new PowerPoint® presentations based on their classroom needs by editing the existing presentation.

Students can use Interactive Chalkboard individually to:

- review Chapter content with audio and video
- get extra practice with vocabulary, grammar, reading comprehension, and listening comprehension.

Navigation tips

- When in “Slide Show” view, move from slide to slide by clicking the left or right arrow button on your screen.
- To open each item within a single slide, click anywhere on the screen with your mouse, press the space bar, or press the down arrow key. If your mouse has a scroll wheel, you may also advance through the slide items by scrolling down.
- Click the “Home” button on your screen to return to the beginning of the Chapter Presentation.
- Click the “End” button on your screen to advance to the end of the Chapter Presentation.
- Click the “Chapter Resources” button to access the Image Library, the Storyboard, the Foldables™ Study guides by Dinah Zike, the video clip, and the help menu. Press the escape button on your keyboard to return to the Chapter Presentation (Note: The escape button will only return you to the Chapter Presentation when you are in the “Slide Show” view).

Editing tips

- To edit Interactive Chalkboard, you must save the Chapter to your computer’s hard disk. With your mouse, choose the file menu, click “Save As,” and choose the location where you would like to save the file.
- Once the file is saved, use the “Normal View” to choose the slide you want to edit. Click on the sentence or image you would like to edit. This

will activate a text box which will allow you to change the text or image inside.

- Additional instructions for editing images are available on the third slide in the Chapter Resources presentation.

The Glencoe Support Center toll-free number is 1-800-437-3715. The Support Center is available from 8:00 A.M.–6:00 P.M. EST. You can also contact the Support Center on the Internet at the following e-mail address:  
[epgtech@mcgraw-hill.com](mailto:epgtech@mcgraw-hill.com).